

Jewell Weddings

A Division of Jewell Events Catering

1 year ahead...

- Set reception budget
- Compile guest list & addresses; send out save-the date cards
- Choose attendants
- Order dress & accessories (shoes too!)
- Book Officiate or Church for ceremony
- Meet with florist, photographer and/or videographer
- Decide on the music you would like to have at your reception & book DJ or band
- Discuss menu details, room décor, linens, chairs, etc. with Jewell Events Catering - Schedule Tasting

4 to 6 months ahead...

- Arrange transportation for wedding day, if needed
- Order invitations, thank-you notes, book a calligrapher if necessary
- Purchase or reserve Groom's attire
- Select attendants' attire
- Select and order wedding favors and gifts for the wedding party
- Arrange rehearsal dinner with Jewell Events Catering

2 to 4 months ahead...

- Schedule rehearsal time
- Mail invitations
- Make appointments for hair, makeup, manicure & pedicure

1 to 2 months ahead...

- Buy guest book, pen, ring pillow, & any other accessories you may need
- Have programs printed, if using
- Finalize menu & general flow of events with Jewell Events Catering
- Finalize rehearsal dinner menu with Jewell Events Catering

2 weeks ahead...

- Have final dress fitting & break in wedding shoes. Learn how to bustle dress, if applicable
- Have placecards printed. Always bring a few blank placecards, just in case.
- Write toasts for reception
- Begin timeline with Jewell Events Catering
- Ship any wedding favors/placecards to Jewell Events Catering
- Confirm timeline, final guest/entree count, seating plan, and rehearsal dinner with Jewell Events Catering

1 week ahead...

- Finalize seating plan & map of room with Jewell Events Catering
- Assign specific responsibilities to members of your wedding party or family, such as passing out flowers, collecting any wedding props that you wish to take home after the reception.

1 day ahead...

- Have manicure & pedicure
- Rehearse ceremony
- Prepare gratuity and payment envelopes for vendors, make arrangements for someone to distribute them
- Have fun & get a good night's rest!

Adapted from Martha Stewart Weddings Magazine



Jewell Events Catering